



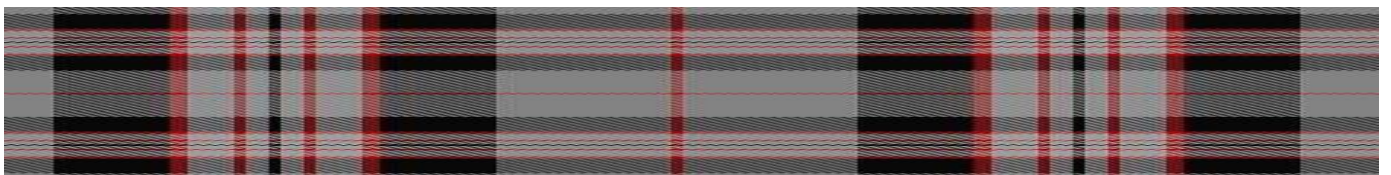
# **HERMITAGE ACADEMY**

## **S4-6**

**Preliminary Examinations 2017-18**

**Wednesday 10<sup>th</sup> – Friday 26<sup>th</sup> January 2018**

**Information for Parents and Pupils**



**As well as the detailed information and advice you will receive from Subject Departments, you should also note the following points:**

- During the period Wednesday 10<sup>th</sup> – Friday 26<sup>th</sup> January 2018 [inclusive], S4-6 students should attend their subjects as normal. This will ensure contact with departmental staff to allow for continued progress within individual subject areas. (Please note that due to students numbers classes may be merged within departments during the prelim diet where appropriate).
- **Where you have an exam within the prelim diet at National 5, Higher or Advanced Higher level you will be entitled to the day before and the day of your examination off timetable.**
- You should be using this time to prepare for these important exams.
- Please arrive at least 20minutes before your exam start time.
- When arriving at school for an examination, please wait in the Big Hall to be called.
- All examinations are held in the Assembly Hall unless otherwise stated on your timetable or on the noticeboard.
- During these prelims you should be dressed in full **School Uniform.**
- Check the examination notice board in the Big Hall for any changes to times or rooms.

- Check the examination notice board for your room, seat number and candidate number.
- Please bring your personal copy of timetable.
- Please remember pens, pencils, ruler, calculator, dictionary or instruments that may be needed for your exam.
- All books, bags and jackets must be left at front or rear of examination room [as directed].
- You are under examination conditions whilst in the examination room. Any cases of copying, talking etc. will be noted on your examination paper and the Principal Teacher informed.
- **You may not leave the examination room until the end of the examination and only after the invigilator gives you permission.** [If you finish the paper early, use the time to check/improve on answers.]
- Co-incident examinations - a few pupils may be timetabled for more than one subject examination at the same time. If this occurs please speak to Mr Morgan as soon as possible, he will advise you of arrangements that have been put in place.
- Digital/Audio devices etc. ***are not allowed at the examination desks.***
- **Mobile phones must be switched off, batteries removed and stored in your bag.**
- All S4-6 students return **to a normal full timetable on Monday 29<sup>th</sup> January 2018**

Please see Mr Morgan, a member of your year team or your individual subject teacher if you have any concerns.

A handwritten signature in black ink. It consists of a stylized, elongated oval shape on the left, followed by the letters 'M' and 'O' in a cursive, connected script. The 'O' is large and loops back under the 'M'.

Mr D Morgan  
Depute Head Teacher