

Head Teacher: G T Urie

**Hermitage Academy**  
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Date 26<sup>th</sup> April 2017

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### **S4/5 Transition Arrangements**

Dear Parent/Carer,

Friday 28<sup>th</sup> April will be the last day for S4/5 prior to exam leave. All students are expected to follow their usual timetabled classes on this day. The following arrangements for students progressing onto post school destination or continuing to S5/6 have been put in place.

#### **S4/5 Leavers**

Your son/daughter remains a student at Hermitage Academy until 2<sup>nd</sup> June to ensure that they are on the school roll for completion of all exams. Students who are leaving have already completed 16+ Leavers forms that indicate their intended post school destination; this information is shared with our partners at Skills Development Scotland.

#### **Arrangements for 31<sup>st</sup> May**

Students who are returning for S6 will attend on 31<sup>st</sup> May to return books and any relevant equipment to departments. Again, this will take place in the Talla Mhor from 10:00-11:00. It is hoped that timetables will be issued on this day and any problems with these can be resolved between 11:00-12:00.

S4/5 leavers should attend to finalise leavers forms that will confirm all books and equipment have been returned to the relevant departments. Students are expected to report to the Talla Mhor at 10:00 and should have completed this process by 11:00. The careers advisor will be available for any students who have not secured a post school destination or require further advice.

#### **Arrangements for 5<sup>th</sup> June**

S5 will follow their new timetable. S6 will take part in an induction day that includes information about the year ahead and training to support the Buddy process. Timetable for the day will be issued on the 31<sup>st</sup> May.

#### **and finally...**

The year team would like to wish all students every success in their exams. Should any students who are leaving require support post school, I am the main point of contact to help facilitate provision required. Please do not hesitate to contact me.

Yours sincerely,



Mrs R Mackay  
Depute Head Teacher (S6)